

TO SHRED OR NOT TO SHRED:

PROTECTING YOUR IDENTITY

Shredding important documents is a great way to prevent identity theft. But which documents should you shred and when should you shred them? Here's a chart that can help determine which documents you should store and which you should securely shred.

WHAT TYPE OF DOCUMENT IS IT?



WORK RELATED

FINANCE RELATED

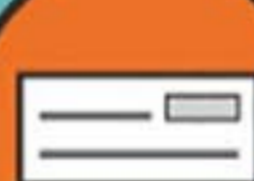
HOME RELATED



ATM receipts



Sales receipts



Pay stubs



Past tax returns



Home improvement receipts



Cancelled checks not used for filing taxes



Paid utility bills



Bank statements



Disputed medical bills



Credit statements



Paid medical bills



W-2 forms



Receipts/cancelled checks used for filing taxes



SHRED IMMEDIATELY



SHRED AFTER ONE YEAR



SHRED AFTER SEVEN YEARS



STORE INDEFINITELY